Position(s):

Job Orders-NY0987778 -Assemblers-Salary is $12.00-$13.00 per hour

Pro-Temp Work Force is conducting an recruitment at the Best Western/New Baltimore Inn, 12600 State Route 9W, West Coxsackie, NY 12192 on Saturday, September 24, 2011 from 12:30pm—4:00 pm.

Pro-Temp is recruiting for 3 temp to perm positions for Truss Assemblers and 3 temp to perm positions for Wall Assemblers. There are openings on the first and second shifts.

ESSENTIAL DUTIES: Secures and maintains component and supplies required on the operations. Fits part together in accordance with prescribed manner and in accordance with quality standards. Operates presses and machinery or hand tools as required to complete assembly process. Stacks completed products in accordance with established procedures, covers and bands stacks as required. Maintains a clean and orderly work environment. Maintains production records as required. Checks materials and finished products to ensure compliance with standards. Performs duties consistent with established safety and quality procedures, rules, and standards. Performs other duties as assigned.

Requirements: Demonstrated ability in basic mathematical computations required to complete production records and to accurately use a tape measure. Demonstrated ability to use and operate hand tools. Ability to stand on concrete surfaces for up to 3 hours without a break and 12 hours with breaks, lift weight of up to 75 pounds from ground level to chest height and handle large quantities of component parts on a repetitive basis. Demonstrated hand-eye coordination necessary for high volume repetitive assembly operation. Demonstrated ability to comprehend and follow written and oral instructions. Ability to work shifts and hours mandated by management and to pass a drug test.

If you are unable to make the recruitment you can apply in person to Universal Forest Products, Monday-Friday from 8:00am-5:00pm at 11 Falls Industrial Park Road, Hudson, NY 12534. You can also email or fax your resume to:kathya@protempworks.com or 215-221-5729.