

Workforce Investment Board of Columbia & Greene Counties  
**Minutes for April 16, 2007 5:30 pm**  
**Columbia Greene Community College- Professional Academic Building**

Mr. John Twomey, the Executive Director of NYATEP made a presentation to the Columbia Greene Community College Board of Trustees and the Columbia Greene Workforce Investment Board regarding trends impacting the New York and United States workforce. The information is available via a power point presentation or by disk by contacting Katy Drake at drake@mhcable.com.

## **WELCOME**

Karen Diffley welcomed new members Kate Konopka (Red's Restaurant), Betty Rosato (United Stationers) and Deborah Spaulding (DOL) and guests.

**Chairperson Karen Diffley called the meeting to order and did roll call.**

### **Attendance:**

**Present:** Frank Alguire, Kit Ali, John Betts, Russ Coloton, Pam Dusharm, Karen Diffley, Kate Konopka, Les Lak, David Leavitt, Rebecca Main, Cindy MacKay, Linda Overbaugh, Barbara Roemer, Betty Rosato, Deb Spaulding, M. A. Wiltse, Sarah Witham and Anthony Zibella

**Excused:** John Craft, Barbara Eacott, Tom Every  
Diane Franzman, Jim Galvin, Susan Hollister, Stan Ingalls, Mike Kutski,

David Lester, Jessica Nabozny, Florence Ohle, Siobahn Pellegrino, David Scott and Lynn Strunk

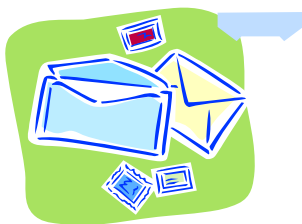
**WIO Staff: Consultant:** Katy Drake

**Guests:** Maureen Boutin (WIO) Suzanne Pollard (Empire State Development) and John Seacord (VESID)

**With 18 members in attendance, a quorum is not present.**

## **STATUS OF VACANCIES**

There are a total of five vacancies with two business vacancies for Greene County, one Greene County Organized Labor vacancy, one Joint Adult Education Title II Programs (vacancy) and one Joint Local Education. Three appointments are pending. Contacts have been made to fill these vacancies.



## **CORRESPONDENCE**

Due to time constraints, the following correspondence is available for member review:

### **CORRESPONDENCE**

Kit Ali- Secretary

#### **Letters sent:**

- *Congratulatory letters sent to Columbia and Greene Legislators dated January 15, 2007 requesting a lunch meeting.*
- *Letter sent to the Executive Director of the Catskill Hudson Area Health Education Center on February 27, 2007 regarding participation in the USDOL High Growth Job Training Initiative for the Long-Term Care Sector of the Health Care Industry.*
- *Follow up letters sent to the applicants for consultant of the Next Step Project on March 1, 2007*

# Workforce Investment Board of Columbia & Greene Counties

- Letter sent to Ms. Sandra Arnone of Greenville Central School regarding the youth program evaluation process on March 6, 2007.
- Letter sent to Mr. Mark Decker of the WIA YES Program regarding the program evaluation process on March 6, 2007.
- Letter sent to Ms. Karen McGraw, the new Superintendent of New Lebanon regarding approved corrective action plan for the school to work program.
- Quarterly report letters sent to Columbia and Greene Legislators dated March 12, 2007.
- Copy of the Youth Banquet Invitation

## **Letters received:**

- December 15, 2006 response received from New Lebanon Interim Superintendent, Mr. John Oates in regards to corrective action taken regarding the school to work program.
- January 3, 2007 letter of recommendation for the WIB from the President of the Superintendent's Association.
- January 16, 2007 letter of approval for Universal Forest Products Eastern Division, Inc for BUSINYS grant for up to \$49,600.
- February 21, 2007 letter of appointment from the Greene County Legislators
- February 23, 2007 letter of resignation of Board Member, Mr. David Segalla
- March 26, 2007 response received from New Lebanon's new Superintendent, Ms. Karen McGraw in regards to confirmation of corrective action for the school to work program.

## **COMMITTEE MEETINGS**

Due to time constraints, Committee reports were not reviewed at the meeting. All Board members received a committee report packet with the meeting agenda.

## **One Stop Operator Director's Report**

The One-Stop Operator's report was provided to all members.

## **OLD BUSINESS**

*There was no old business to discuss*

## **NEW BUSINESS**

Due to severe weather no new business was reviewed following Mr. Twomey's presentation. Resolutions will be addressed through the Executive Committee or at next quarter's meeting.

### Mark Your Calendar

<b>Upcoming Special Events</b>	<b>Date, Time, Location</b>	<b>Information:</b>
<b>Youth Banquet</b>	May 17 <sup>th</sup> at 4:30 pm at CGCC. Invitations to follow.	Contact Katy Drake at <a href="mailto:Drake@mhccable.com">Drake@mhccable.com</a> or 945-1508
<b>WIB Full Board Meetings</b>	Wednesday, <b>July 11</b> , 2007 at 8:30 am  Meetings will occur in the new Professional Academic Building	

Respectfully submitted,  
Katy Drake  
WIB Consultant